Our Lady's College
聖 母 書 院

For School Use Only 由學校填寫
Application No. 申請編號: _____
Remarks 備註: _____

Application Form for Secondary One Discretionary Places (2027-2028)
中一自行分配學位申請表 (2027-2028)

I. Particulars of Applicant 申請人資料

Name of Student 學生姓名 English 英文 / Chinese 中文		Student's Recent Photo 學生近照
Student Reference No. 學生編號	HKID Card No. 香港身份證號碼	
Residential Address (H.K.) 通訊地址 (香港)		
Date of Birth (DD/MM/YY) 出生日期 (日/月/年)	Nationality 國籍	
Place of Birth 出生地點	Date of Arrival (if applicable) 抵港日期 (如適用)	
Religion 宗教 (For Catholics, please provide a photocopy of the Certificate of Baptism.) (若為天主教教友，請附上領洗紙副本。)	Home Telephone No. (H.K.) 住宅電話號碼 (香港)	
Name of Primary School Attending 就讀小學名稱	District 區域	

II. Particulars of Parents / Guardian 家長 / 監護人資料

	Father 父親	Mother 母親	Guardian (if applicable) 監護人 (如適用)
Name in English 英文姓名			
Name in Chinese 中文姓名			
Relationship 與申請人關係	父女	母女	
Occupation 職業			
Mobile Phone No. (H.K.) 手提電話號碼 (香港)			
The mobile no. above can be reached via WhatsApp 以上手機號碼能否接收 WhatsApp 訊息	☐ Yes 能 ☐ No 不能	☐ Yes 能 ☐ No 不能	☐ Yes 能 ☐ No 不能

Email Address 電郵地址

(Notifications of interview arrangements and successful results will be sent to this email address. Please write your email address clearly and accurately.) (本校將透過此電郵地址發送面試通知及成功取錄結果通知，請清楚及準確填寫電郵地址。)

III. Summary of P5 & P6 School Report Cards 小五及小六成績表撮要

Please fill in the grades or marks for each subject and conduct. 請填上各科及操行所獲之級別或分數。

Academic Results and Conduct 學業成績及操行							
Year 年級	Chinese 中文	Eng 英文	Maths 數學	Position in Class (if any) 班名次/全班人數 (如有)	Position in Form (if any) 級名次/全級人數 (如有)	Conduct Grade 操行	Conduct Remarks 操行評語
P5 (1st Term) 五年級 (上學期)				/	/		
P5 (2nd Term) 五年級 (下學期)				/	/		
P6 (1st Term) 六年級 (上學期)				/	/		

IV. Internal and External Extra-curricular Activities and Services in P5 & P6
小五及小六校內及校外課外活動及服務

Internal Extra-curricular Activities and Services 校內課外活動及服務

Month / Year 月份 / 年份	Class 班別	Name of Activity / Service 活動 / 服務名稱	Post 職位

External Extra-curricular Activities and Services 校外課外活動及服務

Month / Year 月份 / 年份	Name of Activity / Service 活動 / 服務名稱	Organization 機構	Post 職位

V. Internal and External Awards in P5 & P6 (Please attach photocopies of relevant supporting documents.)
小五及小六校內及校外獎項 (請附上有關文件副本。)

Internal Awards 校內獎項

Month / Year 月份 / 年份	Award Obtained 獎項名稱

External Awards 校外獎項

Month / Year 月份 / 年份	Award Obtained 獎項名稱	Awarding Organization 頒發機構

VI. Parent, Sister(s) or Relative(s) currently attending or graduated from Our Lady's College
在本校現就讀或畢業之親屬

Name 姓名	Relationship 與申請人關係	Class / Year of Graduation 班別 / 畢業年份

We declare that all information and documents provided are true, accurate and complete.
茲證明我們所提供之各項資料及文件均屬詳實。

Signature of Applicant 學生簽名 : _____

Signature of Parent / Guardian 家長 / 監護人簽名 : _____

(Name 姓名 :)

Date of Submission 申請日期 : _____

Note: All personal data collected in this form will be used solely for the application for S1 Discretionary Places of our school. The data will be destroyed three months after the completion of the allocation process.
註：本表格所收集的個人資料只供申請本校中一自行分配學位之用。有關資料將於派位程序完成三個月後銷毀。

Secondary One Discretionary Places Application (2027-2028)
Guidelines for Application

(I) Number of Secondary One Discretionary Places for 2027-2028: 40

(II) Date & Time of Submission of Application Forms
4th January – 18th January 2027
(Monday – Friday: 8:30 am – 5:00 pm; Saturday: 8:30 am – 12:00 noon)

(III) Application Procedures

1. Application Forms are available from 21st November 2026 onwards.
   (a) To be collected at our school at 3 Lung Fung Street, Wong Tai Sin, Kowloon; or
   (b) To be downloaded from our website at https://www.olc.edu.hk ⇒ Admission ⇒ S1 Admission

2. Application should be submitted either in person or via the EDB SSPA e-Platform.
   (a) **Submission of Documents (in person)**
   The following documents are required for submission and/or checking during office hours:
   (i) Completed Application Form of the Education Bureau (EDB) for S1 Discretionary Places (with School Copy, EDB Copy and Parent Copy of the Application Form intact, bearing the same Application Number);
   (ii) Completed Application Form for S1 Discretionary Places of Our Lady's College;
   (iii) Hong Kong Identity Card of the applicant (*original & photocopy*);
   (iv) Birth Certificate / Valid Travel Document (for newly arrived students) (*original & photocopy*);
   (v) School Report Cards for Primary 5 (whole year) and Primary 6 (1st Term) (*original & photocopy*);
   (vi) Award Certificates for Primary 5 and Primary 6 (if any) (*original & photocopy*); and
   (vii) Certificate of Baptism (if applicable) (*original & photocopy*).
   * No reference or recommendation letter is needed.

   (b) **Submission of Documents (via the EDB SSPA e-Platform)**
   The following documents are required for submission and uploading in PDF format:
   (i) Completed Application Form for S1 Discretionary Places of Our Lady's College;
   (ii) Hong Kong Identity Card of the applicant;
   (iii) Birth Certificate/ Valid Travel Document (for newly arrived students);
   (iv) School Report Cards for Primary 5 (whole year) and Primary 6 (1st Term);
   (v) Award Certificates for Primary 5 and Primary 6 (if any); and
   (vi) Certificate of Baptism (if applicable).
   * No reference or recommendation letter is needed.

(IV) Admission Criteria and Weighting

Admission Criteria	Weighting
1. Interview	35%
2. Academic Results & EDB Rank Order	40%
3. Conduct	10%
4. Extra-curricular Activities and Awards	10%
5. Others (e.g. family members attending schools of the same sponsoring body)	5%

(V) Interview Arrangement

All applicants will be interviewed on 27th February 2027 (Saturday) and will receive written notification of the interview arrangement by email in mid- to late February 2027.

(VI) Release of List of Successful Applicants

Parents of all successful applicants will be notified by phone and email on 31st March 2027 (Wednesday). Applicants who submitted the application via the EDB SSPA e-Platform may log into the e-Platform and check the results on the same day. Parents do not need to make enquiries to the school about the results.

(VII) Release of Results of Discretionary Place Application

The results will be announced at the same time as the Central Allocation results on 6th July 2027 (Tuesday). Parents should not make enquiries about the results to the school before the release of results.

(VIII) Remarks

Each applicant may apply to not more than two participating secondary schools; otherwise, her chance of acquiring a Discretionary Place will be forfeited.

Should you have any enquiries, please feel free to contact us at 2327 5860 or visit our website: https://www.olc.edu.hk.

2027-2028 年度中一自行分配學位
申請須知

(一) 2027-2028 年度自行分配學額：40 名

(二) 遞交表格日期及時間

2027 年 1 月 4 日至 1 月 18 日

(星期一至五：上午 8:30 至 下午 5:00；星期六：上午 8:30 至 中午 12:00)

(三) 報名方法

1. 由 2026 年 11 月 21 日開始，索取紙本申請表格：
   (a) 親臨本校 (地址：九龍黃大仙龍鳳街 3 號) 領取；或
   (b) 於本校網頁 https://www.olc.edu.hk ⇒ Admission ⇒ S1 Admission 下載

2. 家長可親身到本校遞交申請表格或透過教育局「中一派位電子平台」遞交網上申請：
   (a) **親身遞交申請表格**

   請於辦公時間內帶備所需文件，作遞交及/或核對用：
   (i) 教育局發出的「中一自行分配學位申請表」(須連同載有相同申請編號的「教育局存根」、「學校存根」及「家長存根」的三個相聯部份)；
   (ii) 已填妥之本校中一自行分配學位申請表格；
   (iii) 學生的香港身份證 (*正本及副本*)；
   (iv) 學生的出生證明書及/或內/外地來港學生的有效的旅行證件 (*正本及副本*)；
   (v) 小五 (全年) 及小六 (上學期) 學業成績表 (*正本及副本*)；
   (vi) 小五及小六的獎狀或證書 (如有) (*正本及副本*)；以及
   (vii) 天主教領洗紙 (如適用) (*正本及副本*)。

   * 毋須繳交任何推薦信。

   (b) **經教育局「中一派位電子平台」遞交網上申請**

   請於教育局「中一派位電子平台」遞交網上申請，並以 PDF 格式上載下列所需文件：
   (i) 已填妥之本校中一自行分配學位申請表格；
   (ii) 學生的香港身份證；
   (iii) 學生的出生證明書及或內/外地來港學生的有效的旅行證件；
   (iv) 小五 (全年) 及小六 (上學期) 學業成績表；
   (v) 小五及小六的獎狀或證書 (如有)；以及
   (vi) 天主教領洗紙 (如適用)。

   * 毋須繳交任何推薦信。

(四) 收生準則及比重

收生準則	比重
1. 面試	35%
2. 學業成績及教育局成績次第	40%
3. 操行	10%
4. 課外活動及獎項	10%
5. 其他（例如：其家人就讀於同一辦學團體之學校）	5%

(五) 面試安排

本校將於 2027 年 2 月 27 日 (星期六) 面見全部申請學生。所有申請學生可於 2027 年 2 月中下旬收到本校電郵通知面試安排詳情。

(六) 自行分配學位正取學生結果發放

本校將於 2027 年 3 月 31 日 (星期三) 透過電話及電郵通知正取生之家長。經教育局「中一派位電子平台」遞交網上申請的家長亦可於同日登入網上平台查閱申請結果。家長毋須向學校查詢結果。

(七) 自行分配學位派位結果公佈

自行分配學位的申請結果將於 2027 年 7 月 6 日 (星期二) 與統一派位結果一併公布。家長毋須向學校查詢結果。

(八) 注意事項

每名學生只可向不多於兩所參加派位的中學遞交申請，否則，其獲得自行分配學位的機會將會被取消。

如有查詢，請致電 2327 5860 或瀏覽本校網頁：https://www.olc.edu.hk。