聖母書院
OUR LADY'S COLLEGE

ANNUAL SCHOOL PLAN
2026-2027

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Our Lady's College

School Vision & Mission

Mission Statement

Vision
The core values of Catholic Education and the spirit of our founders, Don Bosco and St. Mary Mazzarello, are the guiding principles of our education mission. Imbued with a family spirit and directed by the three cornerstones of the Preventive System of Don Bosco— Reason, Religion and Loving-kindness, it is our vision to nurture our students into young women who will live life to the full.

Mission
We aim to nurture the whole-person development of our students holistically enhancing their spiritual, moral, intellectual, cultural and social aspects. This will enable our students to embrace life, with all its realities and challenges, with optimism, integrity and fortitude, as well as serving society with dedication. All this will empower them to live life to the full.

School Emblem

Crown, Sceptre :	Our Lady, Queen of Heaven and Earth ─ the Guide, the Teacher and the Mother of all those entrusted to her care
Lily :	Purity – a pure heart strengthens the unity of mind, thus rendering it capable of assimilating all that is True, Good and Beautiful
Rose :	Charity – care, understanding and self-giving for the love of God and fellowmen, nurturing the flower of love and spreading the joy of love in action
Puritas et Caritas :	Purity and Charity
OLC :	Our Lady's College

Our Lady's College
Annual School Plan (2026-2027)
THEME: DEVELOPING SELF-DIRECTED, CONFIDENT and RESILIENT LEARNERS

Major Concern 1: Refining Teaching and Learning Strategies to Enhance Student Learning Outcomes

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
1.1 To refine teaching strategies for enhancing student engagement in learning	1.1.1 To review and develop lesson design by focusing on: a) Improving the effectiveness of teacher talk b) Increasing the use of questioning and providing more opportunities for student participation during lessons c) Providing more opportunities for students to verbalise lesson content by giving them guided notes or questions d) Applying appropriate AI tools to improve lesson design and enhance student engagement in learning	• Lesson design has been reviewed and developed to improve the effectiveness of teacher talk, increase the use of questioning, provide students with more participation during lessons and provide them with more opportunities to verbalise lesson contents • AI tools have been applied to improve lesson design and enhance student engagement in learning, including • Implementing AI-assisted teaching and developing teaching examples or sets of learning and teaching resources with the application of AI • Conducting open classes or classroom demonstrations on AI-assisted teaching • Organizing experience-sharing sessions on AI-assisted teaching	• Inspection of schemes of work • Lesson observation	• Whole School Year	• Panel Heads and subject teachers • Innovation and Technology in Learning Team	
	1.1.2 To utilize both internal and external assessment data to inform teaching and learning strategies a) Conduct a holistic review of students' HKDSEE performance, TSA reports (if applicable), and internal test/exam results b) Use data-driven evaluation to inform instructional planning and refine teaching strategies that address students' learning needs	• A holistic review with reference to both external and internal assessment reports has been conducted to inform teaching and learning strategies • Data-driven evaluation has been used to inform instructional planning and refine teaching strategies that address students' learning needs	• Inspection of schemes of work and minutes of panel/evaluation meetings • Analysis of statistics on tests and exams • Inspection of Test/Exam Reports • Students' assignment inspection • Lesson observation	• Whole School Year	• Panel Heads and subject teachers of academic subjects	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
1.2 To develop learning skills for enhancing learning effectiveness	1.2.1 To cultivate essential learning skills of note-taking, summarizing and presentation for lesson consolidation a) Facilitate skill development by teaching students how to use tools such as mind maps, concept maps, and graphic organisers b) Provide frequent opportunities for students to practise and apply these skills through lesson-based activities, such as guided note-taking with fill-in-the-blank formats	• Essential learning skills of note-taking, summarizing and presentation for lesson consolidation have been cultivated • Students have been taught how to use tools such as mind maps, concept maps, and graphic organisers to facilitate skill development • Frequent opportunities have been provided for students to practice and apply these skills through lesson-based activities	• Inspection of schemes of work and minutes of panel/evaluation meetings • Students' performance in tests/exams • Students' assignment inspection	• Whole School Year	• Panel Heads and subject teachers • Academic Enhancement Team	
1.3 To strengthen language skills for self-expression and self-confidence	1.3.1 To strengthen students' English proficiency in EMI subjects through progressive language development within subject contexts: a) Enhance vocabulary through subject-specific word-building activities b) Provide regular practice in sentence-level writing/speaking c) Guide students in developing paragraph-level communication through content-based tasks	• Students' English proficiency in EMI subjects has been strengthened through progressive language development within subject contexts • Students' vocabulary has been enhanced through word-building activities • Regular practice in sentence-level writing/speaking has been given • Content-based tasks have been given to guide students in developing paragraph-level communication	• Inspection of schemes of work and minutes of meetings • Lesson observation • Students' assignment inspection	• Whole School Year	• Panel Heads and teachers of EMI subjects • MOI Implementation Task Group	
	1.3.2 To create a richer English environment by organising theme-based, cross-curricular activities	• Theme-based, cross-curricular activities have been held to help create a richer English environment	• Inspection of records of activities held	• Whole School Year	• English Panel • EMI non-language subject teachers • KLA Coordinators of EMI subjects • MOI Implementation Task Group	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
1.4 To enhance the meaningful use of IT and cultivate responsible digital users	1.4.1 To effectively utilize IT resources, tools and skills to facilitate teaching and learning	• IT resources, tools and skills have been used to facilitate the teaching and learning	• Inspection of schemes of work and minutes of panel/evaluation meetings • Lesson observation Students' assignment inspection	• Whole School Year	• Panel Heads and subject teachers • Innovation and Technology in Learning Team	
	1.4.2 To cultivate in students a strong sense of ethical and responsible IT use	• A strong sense of ethical and responsible IT use has been cultivated in students • Activities on enhancing students' AI literacy and skills have been hosted or arranged for students	• Inspection of schemes of work and minutes of panel/evaluation meetings • Teachers' observation • Students' behaviour record	• Whole School Year	• ICT Panel • Innovation and Technology in Learning Team • Moral & Civic Education Team • Discipline Team	
1.5 To foster teachers' ongoing professional development as lifelong learners	1.5.1 To encourage teachers to engage in professional development aligned with Targets 1.1 to 1.4 to enhance learning outcomes	• Professional development aligned with Targets 1.1 to 1.4 have been attended by teachers to enhance learning outcomes	• Inspection of records of professional development programmes	• Whole School Year	• Panel Heads and subject teachers • Staff Professional Development Team	Professional development programmes organised by EDB and other educational institutes
	1.5.2 To foster a culture of sharing good practices and insights gained from professional development at the panel, KLA, and whole-school levels	• Good practices/insights have been shared at the panel, KLA, and whole-school levels	• Inspection of minutes of various meetings held	• Whole School Year	• Panel Heads and subject teachers • KLA Coordinators	

Major Concern 2: Nurturing Positive Values and Mindsets for Holistic Student Development

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2.1 To cultivate respect, appreciation and love for oneself to promote self-worth	2.1.1 To enhance students' self-awareness and help them identify personal goals a) Organise interactive workshops / activities to boost engagement, and help students be aware of their uniqueness and assist them in goal setting, or explore career paths b) Promote reflective spirit through post-workshop debriefings or guided reflective practice	• Students can develop positive self-image • Students understand their uniqueness and their character strengths • Students actively participate in the workshops/activities of goal setting or career paths • Students can identify their own goals and career paths • Students demonstrate meaningful insights in their reflective practices	• Evaluation meetings • Feedback from students and teachers • Students' performance in the workshops/ activities	• Whole School Year	• Class Teachers • Counselling & Student Support Team • Career & Life Planning Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • NGO • Service Providers
	2.1.2 To strengthen students' self-discipline and sense of responsibility by setting clear expectations and fostering effective habits a) Guide students in building daily routines and developing time-management skills b) Clearly define and communicate behavioural expectations to encourage consistent adherence to rules and regulations	• Students demonstrate the ability to effectively prioritize tasks and complete assignments on time • Students are able to build up their daily routines • Students' sense of self-discipline and ability to follow rules are enhanced • Teachers report an improvement in overall student behavior and compliance to school rules and regulations	• Evaluation meetings • Feedback from students and teachers • Students' performance • Students' homework non-submission Records • Students' misbehaviour records	• Whole School Year	• Class Teachers • Discipline Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • NGO • Service Providers

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2.2 To inculcate inner strength and the power of resilience to embrace challenges	2.2.1 To take preventive and remedial measures to enhance students' well-being a) Preventive Measures: - Promote a positive mindset to help students face adversity and future challenges by educating them in emotional management and stress-coping strategies - Implement school-based thematic programmes that promote well-being, encouraging positive and healthy living - Build a transparent, timely and coordinated care mechanism to address students' special needs to support well-being b) Remedial Measures: - Identify students in need and provide them with appropriate support - Refine the referral mechanism to ensure a clear, smooth, and efficient process	• Students find the activities and programmes helpful to strengthen their positive thinking and enhance their capacity to meet challenges • Students have increased confidence in their ability to manage stress • Students can build resilience, foster positive energy and show these qualities in their daily live • Students' special needs are identified and appropriately referred to relevant support services • A transparent and effective communication system is established to ensure students' special needs are shared with teachers in a timely manner • Formalize and clarify the internal referral flow and case communication transparency	• Evaluation meetings • Students' survey • Students' performance • Feedback from students and teachers	• Whole School Year	• Counselling & Student Support Team • Learning Support Team • Other teams under Student Development Committee (if necessary)	• Life-wide Learning and Sister School Grant • One-off Grant for Mental Health at School • Learning Support Grant • NGO • Service Providers
	2.2.2 To integrate prayer and religious experiences into school life, helping students develop an awareness of the presence of God and Our Lady, which empowers them to face challenges with perseverance and hope	• Students find the prayer and religious experience helpful in cultivating their inner strength and resilience	• Evaluation meetings • Students' performance • Feedback from teachers and students	• Whole School Year	• ERE Panel • Religious Formation Team • Ceremonies & Assemblies Team	• Life-wide Learning and Sister School Grant

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2.3 To nurture bonding within and beyond the school community to build relationship	2.3.1 To nurture students' values and communication skills through workshops and activities that promote positive relationships with others	• Students show their understanding of the respective values through their behaviour • Students are able to maintain positive peer relationships with others	• Evaluation meetings • Students' performance • Feedback from students and teachers	• Whole School Year	• Subject panels • Moral & Civic Education Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • NGO • Service Providers
	2.3.2 To strengthen the bonding within the school community conducive for a school culture of loving-kindness a) Foster student connections through class-based and form-based activities and experiences b) Promote pastoral care to enhance teacher-student relationships and provide staff training on managing student relationship and using restorative communication c) Strengthen the partnership between parents and the school in nurturing students' growth by providing parent education and enhancing communication to support effective home-school collaboration	• Students are able to maintain positive relationship with others • Teachers demonstrate pastoral care to students • 80% of participants agree that the parental education programmes organized are useful in strengthening the bonding with their daughters • Staff Training Sessions are successfully organized • 80% of parents have a positive view on home-school collaboration	• Evaluation meetings • Students' performance • Feedback from students, teachers and parents • Parent questionnaire survey	• Whole School Year	• All teachers • Counselling & Student Support Team • PTA • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • One-off Grant on Parent Education NGO • Service Providers
	2.3.3 To empower student leaders to serve as role models by guiding their peers in meeting school expectations and contributing to a positive school culture through leadership training programmes a) Review and streamline Leadership Framework b) Strengthen training to focus on the leadership qualities required for each role and duty	• Student leaders can meet the school expectations through their words and actions, acting as role models for their peers • Student leaders have a greater sense of commitment to their responsibilities • Training sessions are successfully organized with 80% of student leaders agreeing • that the training enhance their leadership abilities and practical skills	• Evaluation meetings • Students' performance • Feedback from students and teachers	• Whole School Year	• Student Leadership Development Team • Counselling & Student Support Team • Discipline Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • NGO • Service Providers

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2.4 To create ample chances for exposure and exploration to enrich school life	2.4.1 To extend and enrich students' learning experiences by - organizing cross-curricular learning activities - encouraging participation in interschool and international competitions/events	• Cross-curricular activities are integrated in the curriculum to provide chances for students to apply subject knowledge • 80% of participant agree that the activity can help extend and diversify their learning experience • 70% of students participate in inter-school / international competitions • 80% of students agree that the competition / activity can extend their exposure and broaden their horizons	• Evaluation meetings • Student questionnaire survey • Feedback from students and teachers • Student participation and achievement records	• Whole School Year	• Subject panels • Co-curricular Learning Experience Coordination Team • ECA and Service Groups Coordination Team • Student Leadership Development Team • Gifted Education Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • Diversity Learning Grant • NGO • Service Providers
	2.4.2 To broaden students' exposure and global horizon by organizing overseas/offshore study tours and exchange programmes	• Study tours and exchange programmes are successfully organized • 80% of students agree that the activity can extend their exposure and broaden their horizons	• Evaluation meetings • Student questionnaire survey • Feedback from students and teachers	• Whole School Year	• Subject panels • Co-curricular Learning Experience Coordination Team • Global Learning & Exchange Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant • NGO • Service Providers
2.5 To celebrate accomplish-ments to affirm and share joy	2.5.1 To provide platforms for students to showcase their learning outcomes and achievements through school-wide recognition channels such as assemblies, award ceremonies, the school website, and publications	• Students share their successes and experience with schoolmates actively and publicly • Students' accomplishments in both academic and non-academic are recognized	• Evaluation meetings • Feedback from students and teachers	• Whole School Year	• Subject panels • Ceremonies & Assemblies Team • Relation & Communication Team • Co-curricular Learning Experience Coordination Team • ECA and Service Groups Coordination Teams • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant
	2.5.2 To promote the spirit of shared joy and peer appreciation by establishing a class-based system where students recognize and acknowledge one another's strengths and efforts	• A culture of appreciation is fostered through the class-based system that encourages students to recognize each other's strengths and efforts	• Evaluation meetings • Students' performance • Feedback from students and teachers	• Whole School Year	• All teachers • Class Teacher Coordination Team • Other teams under Student Development Committee (if relevant)	• Life-wide Learning and Sister School Grant

Appendix 1

Our Lady's College
Plan on the Use of the Capacity Enhancement Grant 2026-2027

Task Area	Major Areas of Concern	Strategies / Tasks	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Promoting learning and teaching effectiveness	To relieve teachers' non-teaching workload	To employ two full-time teaching assistants in • preparing teaching materials and documents • going on outings with students for learning activities	September 2026 to August 2027	Salary of two teaching assistants including MPF: $635,796	• Learning materials can be made and updated • Smooth operation of activities and non-teaching duties of teachers are reduced	Performance appraisal of teaching assistants and comments from teachers	Vice Principals

Appendix 2

Annual Programme Proposal for DLG-funded Other Programme (Gifted Education) 2026-2027

Domain	Programme	Objective(s)	Targets	Duration	Deliverables	Teacher In Charge	Budget
Core Subjects	• Chinese Language Enhancement Programme • English Language Enhancement Programme • Other Subjects Enhancement Programme	To offer higher-order thinking skill training (answering, writing, and creativity) in core subjects for average to higher ability students	S5 to S6 Students	whole school year	Selected students will be enhanced in higher-order thinking skills (answering, writing, and creativity) in core subjects	Ms Kimmy Yip	$25,000
Individual gifted students	• Support individual gifted students to attend gifted programs, workshops, courses and activities held by the GE team or outside school • Support individual gifted student to attend gifted programs in travelling fees • Support individual gifted student to participate in competitions in materials and travelling fees	To enable gifted students to acquire diversified learning opportunities and develop their career aspirations at a higher level	S4 to S6 Students	Whole school year	• Individual gifted students will be nominated to join the gifted programmes inside school • Selected gifted students will be nominated to join gifted programmes and competitions outside school	Ms Kimmy Yip	$95,000
Promotion of gifted education	• Promote the significance of gifted education to the whole school	To enable students to acquire the latest information on gifted education	Whole school	Whole school year	Selected students will be introduced different gifted programs	Ms Kimmy Yip	$500
Applied Learning	• DSE (Category B) Applied Learning	To provide applied learning courses for DSE 2027 and 2028	S5-6	Whole school year	Students who enrolled in Applied Learning	Ms Mandy Ho	$318,110
Other Language	• DSE (Category C) Other Language: Japanese, Korean	To provide language courses for students who sit for language examinations	S4-6	Whole school year	Students who enrolled in Other Language	Ms Mandy Ho	$15,600

Appendix 3

Budget Plan for Learning Support Grant
(To facilitate schools' planning of support services)
Our Lady's College
2026-2027 Financial Year

Income

Item		Amount ($)	Remarks
Surplus allowed to be retained at the end of last financial year (i.e. as at 31 August)	(a)	141,615.75	
The 1st allotment in the 2026 /27 school year	(b)	414,814.00	The 1st allotment is 70% of school's entitled amount of LSG in the last school year which will be disbursed in August of every school year.
The 2nd allotment in the 2026 /27 school year	(c)	177,778.00	The 2nd allotment is calculated according to the information submitted by schools on or before 30 November. EDB will notify and disburse the amount to schools in February and April of the following year respectively.
Total income (d) = (a) + (b) + (c)		734,207.75	

Expenditure

Item	Amount ($)	Remarks
1. Employ additional full-time and /or part-time teachers	0	The LSG should be used for supporting students with SEN and *ALAs. For details, please refer to Appendix 1 of EDB Circular No. 6/2019.
2. Employ additional TAs	500,000	
3. Hire of professional services	200,000	
4. Purchase teaching resources and aids	2,000	
5. Organise programmes on learning or inclusive culture, conduct school-based teacher training programmes and organize home-school co-operation activities	8,000	
Total Expenditure (e)	**710,000**	

Balance

Item	Amount ($)	Remarks
Estimated accumulated surplus by the end of this financial year (f) = (d) – (e)	24,207.75	The LSG is a recurrent cash grant calculated according to the number of students with SEN enrolled at a school and their level of support required in the respective school year. As such, schools have the responsibility to fully utilize the LSG received each year to cater for the needs of the respective cohort of students **(i.e. schools should avoid having surplus in item (f) when planning the budget of LSG as far as possible)**. Schools should make reference to Chapter 9 – Use of Resources of the "Operation Guide on The Whole School Approach to Integrated Education" in planning for the effective use of LSG. For details, please refer to EDB Circular No.6/2019.
Percentage of surplus to this financial years' provision (%) (g) = (f) / [(b) +(c)]x100%	4.09%	

Appendix 4

Our Lady's College
Plan on the Use of Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students (NCS) 2026-2027

Task Area	Major Areas of Concern	Strategies/Tasks	Time Scale	Resources Required
Support NCS students in learning Chinese and its culture	To relieve the workload of teachers in teaching Chinese Language to NCS students	To employ contract teacher and assistant teacher to provide pull-out class on learning Chinese Language for NCS students	September 2026 – August 2027	$634,000
	To obtain external professional service to assist teachers in conducting tailor made programme	To hire external tutors to provide tailor made programme to enhance the NCS students' motivation to learn Chinese and their interest in Chinese culture	September 2026 – August 2027	$60,000
	To obtain resources favourable for the learning of Chinese	To purchase teaching resources	September 2026 – August 2027	$2,000
	To promote inclusive learning environment	To procure professional services to organize inclusion activities	September 2026 – August 2027	$14,000

Total Expenditure: $710,000

Appendix 5

Our Lady's College
Plan on the Use of Promotion of Reading Grant (2026-2027)

Major objectives:

(a) To extend students' horizons and enrich their reading scope with eReading materials on current affairs and contemporary worldwide issues.

(b) To enhance students' language proficiency in both English and Chinese and their mastery of the integrated skills in both languages.

(c) To support senior form students in the preparation for the HKDSEE with reading materials and practice papers equipped with the eReading platforms.

Promotion of Reading Grant for the 2026/27 School Year: **$66,176** *(Ref: 0004-0065-8060-9055-0030-0001-P001 Education Bureau Circular Memorandum No. 134/2026 received on 09 Oct 2026)*

Particulars	**Promotion of Reading Grant 2026-2027 - $66,176.00**			
	Subject/Group	**Levels**	**Teacher-in-charge**	**Total**
Annual subscription of eNewspaper for morning reading program: Quest for S1 - S3 (approximate 360 students) (Digital and printed version @$105/student for 30 issues – total: $37,800) and iNKY S4-S5 (approximately 228 students) (Digital and printed version @$105/student for 30 issues- total: $23,940) and iNKY S6 (approximately 88 students) (Digital and printed version @$52.5/student for 15 issues – total: $4,620)	English Language Panel & Reading Enhancement Team	S1 – S6	Panel Head of English Language and Ms Lisa Lo	**$57,813.00**
Author Talk – Travelling Fee	Chinese Language Panel & Reading Enhancement Team	S1– S6	Ms Esther Chan & Ms Lisa Lo	**$ 4,000.00**
Total				**$ 61,813.00**

Appendix 6

Our Lady's College
Plan on the Use of the Enhanced School-based Learning Activities Support Grant 2026-2027

Part 1：Enhanced School-based Learning Activities Support Grant (ESLASG)

Eligible beneficiaries of ESLASG are students in receipt of Comprehensive Social Security Assistance (CSSA) or a full grant under the School Textbook Assistance Scheme (STAS full-grant); or those identified as financially needy through school-based criteria. To promote the balanced development of students with financial needs, schools should deploy ESLASG to support them in joining diversified activities across the following three categories, including (1) Activities/competitions for broadening students' learning experiences outside the classroom; (2) Activities for raising students' understanding of the community and fostering their personal growth; and (3) Activities for enhancing students' learning effectiveness, with **expenditure on Category (3) Activities for enhancing students' learning effectiveness not exceeding 20% of a school's annual ESLASG provision**.

(I) Provision of Grant in the Current School Year

Amount	$ 171,200.00

(II) Details of Activities

S/N	Activity Name/Objective	Non-local Activity	Proposed Date/ Period	Estimated Number of Participating Students			Estimated Activity Expense	Percentage Share	Evaluation Method(s) (e.g. Observation, questionnaire)	Success Criteria (e.g. Students' learning effectiveness is enhanced)
				Receiving CSSA	Receiving STAS Full-grant	Meeting School-based Criteria as Financially Needy				
(1) Activities/competitions for broadening students' learning experiences outside the classroom (e.g. arts and cultural activities, sports, visits, and outdoor activities)										
1	Chinese Instrumental Classes	No	Whole school year	2	2	6	$30,000.00		Teacher observations; Attendance records	Students' musical skills and cultural appreciation improve.
2	Japanese Class	No	Whole school year	0	1	2	$1,500.00		Teacher observations; Attendance records	Students' Japanese language interest and basic skills improve.

S/N	Activity Name/Objective	Non-local Activity	Proposed Date/ Period	Estimated No. of Participating Students			Estimated Activity Expense	Percentage Share	Evaluation Method(s) (e.g. Observation, questionnaire)	Success Criteria (e.g. Students' learning effectiveness is enhanced)
				Receiving CSSA	Receiving STAS Full-grant	Meeting School-based Criteria as Financially Needy				
3	Korean Class	No	Whole school year	0	1	2	$1,500.00		Teacher observations; Attendance records	Students' Korean language interest and basic skills improve.
4	School-based English Learning Activities	No	8/2026	5	15	5	$6,000.00		Teacher observations; Attendance records	Students' English learning interest and confidence enhance.
5	Sports Training	No	Whole school year	5	15	5	$5,000.00		Teacher observations; Attendance records	Students' physical fitness and sports interest increase.
						Sub-total and Percentage Share:	$44,000.00	25.70%		
(2) Activities for raising students' understanding of the community and fostering their personal growth (e.g. community services, self-confidence building, social and communication skills training, leadership training, and mental health activities)										
1	Study Tours	Yes	School holidays	5	10	5	$20,000.00		Teacher observations; Student questionnaires	Students' learning horizons broaden and cultural awareness improves.
						Sub-total and Percentage Share:	$20,000.00	11.68%		
(3) Activities for enhancing students' learning effectiveness (e.g. tutorial services, study skills training, and language training)										
1	Homework Tutorial Class	No	Whole school year	5	10	15	$30,000.00		Teacher observations; Attendance records	Students' learning effectiveness and study habits improve.
2	Enrichment Courses	No	Whole school year	2	2	4	$2,000.00		Teacher observations; Attendance records	Students' exam readiness and learning effectiveness enhance.
						Sub-total and Percentage Share:	$32,000.00	18.69%		
						Estimated Activity Expenses and Percentage Share:	$96,000.00	56.07%		

(III) Purchasing Materials/Equipment for Supporting Students' Participation in Out-of-classroom Learning Activities (e.g. musical instruments and sports equipment) (Relevant expenditure is capped at 5% of a school's annual ESLASG provision)

S/N	Required Material/Equipment	Estimated Expense	Percentage Share
1	Purchase of Sports Teams Uniforms	$1,500.00	
2	Purchase of Musical Instruments	$1,500.00	
	Estimated Material/Equipment Expenses and Percentage Share:	$3,000.00	1.75%

(IV) Total Estimated Expenses

Amount	$99,000.00

Part 2 : School-based Grant (SBG)

Schools **should complete this part if there are unspent balances of SBG after the end of the 2025/26 school year**.

In accordance with the stipulated principles and requirements on the use of SBG, schools may continue to use the unspent balance in the 2026/27 school year to support students with financial needs in joining after-school learning activities until the end of the 2026/27 school year. For aided schools, caput schools and schools under the Direct Subsidy Scheme, any unspent balance of SBG as at 31 August 2027 should be returned to the Education Bureau according to the annual audited accounts for the 2026/27 school year. For government schools, any unspent balance of SBG will lapse after 31 August 2027.

(I) Unspent Balance for the 2025/26 School Year

Amount	$89,246.00

(II) Details of Activities

S/N	Activity Name/Objective	Non-local Activity	Proposed Date/ Period	Estimated Number of Participating Students			Estimated Activity Expense	Evaluation Method(s) (e.g. Observation, questionnaire)	Success Criteria (e.g. Students' learning effectiveness is enhanced)
				Receiving CSSA	Receiving STAS Full-grant	Meeting School-based Criteria as Financially Needy			
1	Study Tours	Yes	School holidays	5	10	5	$60,000.00	Teacher observations; Student questionnaires	Students' learning horizons broaden and cultural awareness improves.
2	Homework Tutorial Class	No	Whole school year	5	10	5	$20,000.00	Teacher observations; Attendance records	Students' learning effectiveness and study habits improve.
						Estimated Activity Expenses:	$80,000.00		

(III) Total Estimated Expenses

Amount	$80,000.00

Appendix 7

Our Lady's College

Plan on the Use of the Life-wide Learning and Sister School Grant (LWLSSG) 2026-2027

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

Category 1: Details of Activities

No.	Name & Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses ($)	Name(s) of Mainland Sister School(s)	Category of the Activity	Evaluation Method
				Students	Teachers	School Manage-ment	Others				
1.1	**Local Activities** (including online exchanges)										
1	中國語文科 - 創作寫作班	1/2027-6/2027	旨在激發學生的想像力與創作潛能，提升文字表達及敘事技巧。	S1-S3 (30)	2	0	0	$10,000.00	N/A	A2 Intellectual Development	B1 Questionnaire
2	English - Speech Festival - Materials & Miscellaneous	11/2026-12/2026	To enhance students' English proficiency & confidence in using the language	S1-S6 (30-40)	0	0	0	$1,500.00	N/A	A2 Intellectual Development A4 Physical & Aesthetic Development	B6 Written report & record
3	CSD - School-based Learning Activity (3D 果凍蛋糕工作坊)	26/11/2026	透過研究果凍蛋糕在沿線地區的流行與創新，學生能以貼近生活、具體有趣的角度，理解國家與一帶一路倡議中「民心相通」的核心概念。與沿線國家的文化互動及經濟貿易往來，反思香港在促進多元文化交流中所扮演的角色。從而了解香港社會以中華文化為主題的多元文化特徵，提升多角度觀察和理性分析的能力，及增強文化的自信心，鞏固課程所學，提升國民身份認同感。	S4 (40)	2	0	0	$7,980.00	N/A	A1 Values Education A2 Intellectual Development	B5 Observation B6 Written report & record

4	Geography - S1 Visit to City Gallery (transportation fee)	26/11/2026	To enrich students understanding of the latest development projects in Hong Kong	S1 (33)	3	0	0	$1,800.00	N/A	A1 Values Education A2 Intellectual Development	B2 School Meeting & Discussion B5 Observation B6 Written report & record
5	Geography - S2 Foodstep Journey Experience Centre Visit (Activity & transportation fee)	2/7/2027	To enrich students' understanding on the problems faced by the elderly in Hong Kong through interactive learning activities	S2 (32)	2	0	0	$5,000.00	N/A	A1 Values Education A2 Intellectual Development	B2 School Meeting & Discussion B5 Observation B6 Written report & record
6	Geography - S5 Visit to Flood Management Strategies	3/2027	To enrich students' understanding on the river management strategies in Hong Kong	S5 (14)	1	0	0	$700.00	N/A	A1 Values Education A2 Intellectual Development	B2 School Meeting & Discussion B5 Observation B6 Written report & record
7	Geography - S5 & S6 Field Studies Programme	7/9/2026	To enrich students' understanding on the 5 stages of conducting fieldwork	S5 (14) S6 (18)	2	0	0	$2,500.00	N/A	A1 Values Education A2 Intellectual Development	B2 School Meeting & Discussion B5 Observation B6 Written report & record
8	Geography - Gifts & Resources for Learning National Geography through Board Games	1/2/2027	To enrich students' understanding of our cities, provinces, rivers & other aspects	S1 (100)	3	0	0	$300.00	N/A	A1 Values Education A2 Intellectual Development A6 Patriotic Education	B2 School Meeting & Discussion B5 Observation B6 Written report & record

9	Geography - Guided tour to Sham Shui Po - Stories of Grassroots Hong Kong (Activity & Transportation fee)	23/2/2027	To understand the urban problems in Hong Kong & the urban renewal strategies	S5 (30)	2	0	0	$5,700.00	N/A	A1 Values Education A2 Intellectual Development	B2 School Meeting & Discussion B5 Observation B6 Written report & record
10	History - Workshop on the Analysis of Historical Sources using AI Tools	26/11/2026	To introduce AI skills for the analysis of historical sources	S3 (All)	4	0	0	$28,000.00	N/A	A7 Digital Education, Artificial Intelligence & STEAM Education	B1 Questionnaire B5 Observation
11	History - Tram Tour	7/2027	To introduce the transportation history of Hong Kong	S1-S3 (20)	2	0	0	$7,700.00	N/A	A1 Values Education A6 Patriotic Education	B1 Questionnaire B5 Observation
12	History - Talk on Intangible Cultural Heritage: Hong Kong-styled Milk Tea	7/10/2026	To introduce the intangible heritage & food culture of Hong Kong	S1 (All)	2	0	0	$5,000.00	N/A	A1 Values Education A6 Patriotic Education	B1 Questionnaire B5 Observation
13	History: Workshop on Intangible Cultural Heritage: Traditional Bamboo Craft Workshop	7/2027	To introduce the intangible heritage & traditional craft of Hong Kong	S1-S3 (20)	1	0	0	$4,980.00	N/A	A6 Patriotic Education	B1 Questionnaire B5 Observation
14	CES - Transportation Fee for the Guided Visit to the Court of Final Appeal	4/2027-7/2027	To deepen students' understanding of Hong Kong's judicial system & rule of law under "One Country, Two Systems." Students will explore court operations, legal principles, & national security concepts, fostering law-abiding awareness & national identity.	S2-S4	2	0	0	$1,200.00	N/A	A6 Patriotic Education	B1 Questionnaire B5 Observation

15	CES - ‘Thinking It Through’ workshop「至 cool 攻略」(S1-S2)	26/11/2026, 8/12/2026	To equip S1–S2 students with critical thinking & decision-making skills. Through interactive scenarios, students learn to resist peer pressure, analyze the consequences of substance abuse, & make healthy, responsible choices for personal well-being.	S1-S2 (All)	8	0	0	$6,400.00	N/A	A1 Values Education A8 Student Mental Health	B1 Questionnaire B5 Observation
16	CES - Transportation Fee for the Guided Visit to the Legislative Council (S2)	12/11/2026	To enhance students' understanding of Hong Kong's governance & legislative processes in line with the Citizenship, Economics, & Society (CES) curriculum. Students will observe the Legislative Council’s role in lawmaking, public administration, & civic participation, fostering civic awareness, critical thinking, & respect for the rule of law.	S2 (34)	2	0	0	$3,600.00	N/A	A6 Patriotic Education	B1 Questionnaire B5 Observation
17	CES - Transportation Fee for the Visit to the Judiciary	4/2027-7/2027	To deepen students' understanding of Hong Kong’s judicial process & constitutional order under "One Country, Two Systems." Students will observe court functions, grasp core legal principles, & strengthen their law-abiding awareness & sense of national identity.	S2-S4 (40)	2	0	0	$1,200.00	N/A	A6 Patriotic Education	B1 Questionnaire B5 Observation
18	CES - Fee for Speaker on the Rule of Law & National Security Education	22/2/2027	To enhance students' understanding of Hong Kong’s constitutional foundation, legal framework, & the Rule of Law under "One Country, Two Systems." Students will cultivate strong law-abiding awareness, civic responsibility, & a sense of national identity.	S3 (All)	4	0	0	$4,000.00	N/A	A6 Patriotic Education	B1 Questionnaire B5 Observation

19	Economics - Transportation Fee for the Visit to the HKMA Information Centre (S5)	30/4/2027	To enrich students' knowledge about the work of the HKMA & the development of money & banking in Hong Kong	S5 (21)	2	0	0	$900.00	N/A	A2 Intellectual Development	B1 Questionnaire B5 Observation B6 Written report & record
20	Economics - Learning Activity for Skill Enhancement in Economics	12/2026	To consolidate & deepen students' classroom learning	S6 (18)	0	0	0	$3,000.00	N/A	A2 Intellectual Development	B5 Observation B6 Written report & record
21	中國歷史科 - 旅遊巴及講座資料	9/2026-8/2027	認識中國文化	S3-S6 (50)	2	0	0	$2,000.00	N/A	A1 Values Education A6 Patriotic Education	B5 Observation
22	Tourism & Hospitality Studies - 外出活動車費	9/2026-8/2027	To provide transportation services for students attending outdoor activities	S4-S5 (40)	1	0	0	$1,000.00	N/A	A5 Career-related Experiences	B5 Observation B6 Written report & record
23	Tourism & Hospitality Studies - 機場參觀	9/2026-8/2027	To enable students to gain a comprehensive understanding of its daily operational model, while exploring how advanced technology & innovation are applied to optimize service efficiency & overall operational performance	S5 (18)	1	0	0	$1,000.00	N/A	A5 Career-related Experiences	B5 Observation B6 Written report & record
24	Tourism & Hospitality Studies - 旅遊行業分享工作坊	7/2027	To understand the operation of travel agencies & the application of information technology	S4 (20-30)	1	0	0	$1,000.00	N/A	A5 Career-related Experiences	B5 Observation B6 Written report & record
25	Ethics & Religious Studies - 戀愛婚姻 - 講座 (中二)	11/5/2027	To nurture their positive values & attitudes to the sex relationship	S2 (All)	4	0	0	$2,000.00	N/A	A1 Values Education A7 Digital Education, Artificial Intelligence & STEAM Education	B5 Observation

26	Ethics & Religious Studies - 生命的價值 - 講座 (中四)	5/3/2027	To nurture their positive values & attitudes to Life	S4 (All)	4	0	0	$3,300.00	N/A	A1 Values Education	B5 Observation
27	Ethics & Religious Studies - 從 MBTI 認識自我 - 講座 (中五)	3/3/2027	To nurture their positive values & attitudes to the self-image	S5 (All)	4	0	0	$1,400.00	N/A	A1 Values Education	B5 Observation
28	Science - S1 Interactive Talk on Conservation of Animals	30/11/2026	To promote the awareness of understanding & caring of rare animals, especially reptiles & amphibians. Students also have the chance to have close encounter with some of these animals.	S1 (All)	4	0	0	$4,000.00	N/A	A1 Values Education A2 Intellectual Development	B5 Observation
29	Science - S2 Food Science Workshop	23/2/2027	To learn & understand the basics of Food Science, incorporating Science knowledge with application in Food process	S2 (All)	4	0	0	$18,000.00	N/A	A2 Intellectual Development	B5 Observation
30	Biology - S4 - Island House - Marine Litter Crisis at Island House by WWF	7/10/2026, 26/11/2026	To reflect on the environmental impacts of our daily habits by taking part in a shoreline clean-up, conducting a marine litter survey & examining microplastics	S4 (47)	2	0	0	$8,000.00	N/A	A1 Values Education A2 Intellectual Development	B1 Questionnaire
31	Biology - HK Biology Literacy Award (2026-2027) Application Fee	1/2027-5/2027	The competition fosters students' active interest in Biology, encouraging them to approach the subject with curiosity & enthusiasm. Its purpose is to strengthen scientific literacy while offering opportunities for students to broaden their horizons through exposure to cutting-edge biological knowledge & innovation.	S5-S6 (8)	2	0	0	$1,400.00	N/A	A2 Intellectual Development	B4 Interview

32	Chemistry - Transportation Fee for the Visit to Sha Tin Sewage Treatment Works (S4)	23/2/2027	The trip aims to deepen students' understanding of chemical water treatment, environmental science, & industrial waste management processes, providing valuable real-world context to their classroom curriculum through firsthand observation of local facilities.	S4 (23)	1	0	0	$2,000.00	N/A	A1 Values Education	B5 Observation
33	Chemistry - Transportation Fee for the Visit to the Chemistry Department at CUHK (S5)	7/2027	The visit helps familiarize students with the admission requirements at CUHK & to know more about the career prospects of studying chemistry in Hong Kong	S5 (30)	1	0	0	$2,000.00	N/A	A5 Career-related Experiences	B1 Questionnaire
34	Chemistry - Transportation Fee for the Visit to the CLP Power Low Carbon Energy Education Centre (S5)	7/10/2026	The visit enhances students' grasp of the use of energy resources & carbon reduction technologies, directly connecting classroom chemistry principles to sustainable development & real-world environmental solutions.	S5 (39)	2	0	0	$1,000.00	N/A	A6 Patriotic Education	B1 Questionnaire
35	BAFS - Learning Activity for Skill Enhancement in BAFS	28/12/2026	To equip students preparing for the DSE exam.	S6 (10)	0	0	0	$2,000.00	N/A	A2 Intellectual Development	B2 School Meeting & Discussion
36	Technology & Living - Fees for Outside School Visits	7/2027	At the Chinese Culinary Institute, students master traditional & modern Chinese cuisine, kitchen safety, & layout design. They also acquire hotel management expertise in operations, service excellence, & leadership. This integrated training prepares graduates with creativity & discipline for global careers in culinary arts & hospitality.	S1-S5 (40)	2	0	0	$20,000.00	N/A	A5 Career-related Experiences A6 Patriotic Education	B1 Questionnaire B5 Observation B7 Others

37	Technology & Living - Fees for Learning Activities/ Workshops in School	7/2027	Students gain foundational knowledge of cheese production & sensory evaluation, describing aroma, texture, & flavour. They explore its cultural & culinary significance in hospitality & tourism while discovering career pathways across food science, gastronomy, & hospitality where cheese expertise is valued.	S1-S5 (40)	2	0	0	$12,000.00	N/A	A5 Career-related Experiences	B1 Questionnaire B5 Observation B7 Others
38	Visual Arts - 學生參觀展覽交通費	9/2026-8/2027	To enable students to visit art exhibitions & galleries by providing transportation subsidies, broadening their exposure to diverse artistic works, enriching their aesthetic awareness, & deepening their understanding & appreciation of visual arts beyond the classroom setting.	S1-S6 (60)	3	0	0	$3,000.00	N/A	A1 Values Education A4 Physical & Aesthetic Development A5 Career-related Experiences	B2 School Meeting & Discussion B4 Interview B5 Observation
39	Visual Arts - 工作坊或活動	9/2026-8/2027	To provide students with hands-on opportunities to explore various visual arts media & techniques through organized workshops or activities, fostering their creativity, artistic expression, & appreciation for the visual arts while encouraging experimentation & skill development.	S1-S6 (50)	2	0	0	$4,000.00	N/A	A1 Values Education A4 Physical & Aesthetic Development A5 Career-related Experiences	B1 Questionnaire B2 School Meeting & Discussion B5 Observation
40	PE - Coach Fee for Providing Sports Training for Athletes	1/2027-3/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (200)	10	0	0	$24,000.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record

41	PE - 學界賽事及其他賽事	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (50)	1	0	0	$9,000.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
42	LAC & Literacy Team - Author Talk by Chan Mei	23/2/2027	To inspire students to develop a sustained interest in reading & creative writing, deepen their appreciation of Hong Kong literature & local culture, & gain insight into the care of animals. Through interaction with Chan Mei, students will broaden their perspectives, strengthen critical thinking, & be encouraged to express themselves imaginatively.	S1-S5 (500)	2	0	0	$4,000.00	N/A	A1 Values Education A2 Intellectual Development	B1 Questionnaire B5 Observation
43	Innovation & Technology in Learning Team - Materials for STEAM Education	9/2026 - 6/2027	To enrich the learning & teaching experience of STEAM education	S1-S6 (150)	1	0	0	$10,000.00	N/A	A7 Digital Education, Artificial Intelligence & STEAM Education	B1 Questionnaire
44	Academic Enhancement Team - Workshops on Digital Education - AI Prompt Crafting Skills for Subject Preview & Revision	15/10/2026, 30/10/2026, 11/11/2026	To help students learn the skills of using AI for revision	S1 (All)	4	0	0	$15,000.00	N/A	A7 Digital Education, Artificial Intelligence & STEAM Education	B1 Questionnaire B5 Observation
45	Academic Enhancement Team - Workshop on Learning Strategies & Personal Growth Interactive	7/10/2026	To help students understand their learning styles & acquire useful learning strategies	S2 (All)	4	0	0	$20,000.00	N/A	A1 Values Education A7 Digital Education, Artificial Intelligence & STEAM Education A8 Student Mental Health	B1 Questionnaire B5 Observation

46	Religious & Spiritual Formation Team - Sacrament of Reconciliation	26/2/2027	To nurture their positive values & attitudes	S1-S6 (40)	0	0	0	$1,500.00	N/A	A1 Values Education	B5 Observation
47	Religious & Spiritual Formation Team - Salesian Youth Day	27/2/2027	To stretch students' potential & nurture their positive values & attitudes	S1-S6 (60)	0	0	0	$4,660.00	N/A	A1 Values Education	B5 Observation
48	Religious & Spiritual Formation Team - Salesian Youth Mass & Leadership Training Activities	3/10/2026, 17/10/2026	To stretch students' potential & nurture their positive values & attitudes	S1-S6 (20)	0	0	0	$4,000.00	N/A	A1 Values Education	B5 Observation
49	Religious & Spiritual Formation Team - Salesian Youth Summer Activities	1/7/2027	To stretch students' potential & nurture their positive values & attitudes	S1-S6 (4)	0	0	0	$2,100.00	N/A	A1 Values Education	B5 Observation
50	Religious & Spiritual Formation Team - Leadership Training Camp	7-8/11/2026	To stretch students' leadership skills & enhance the sense of belonging to Catholic Society	S2-S6 (14)	5	0	0	$10,696.00	N/A	A1 Values Education	B5 Observation
51	Religious & Spiritual Formation Team - Annual Retreat (S1-S3)	23-24/1/2027	To stretch students' potential & nurture their positive values & attitudes	S1-S3 (20)	2	0	0	$12,380.00	N/A	A1 Values Education	B5 Observation
52	Religious & Spiritual Formation Team - Annual Retreat (S4-S6)	12-13/12/2026	To stretch students' potential & nurture their positive values & attitudes	S4-S6 (10)	2	0	0	$8,360.00	N/A	A1 Values Education	B5 Observation
53	Moral & Civic Education Team - 國民教育講座	7/10/2026	To acquire an understanding of Chinese culture & history	S6 (32)	2	0	0	$4,000.00	N/A	A1 Values Education A6 Patriotic Education	B5 Observation
54	Moral & Civic Education Team - Materials for National Security Education	9/2026-8/2027	Essential materials for promoting national security education	S1-S6 (All)	53	0	0	$1,000.00	N/A	A1 Values Education A6 Patriotic Education	B5 Observation
55	Moral & Civic Education Team - S1-S2 Responsible Internet Use & Digital Citizenship Workshop	22/1/2027, 2/2/2027, 18/2/2027, 9/3/2027	To help students develop responsible online behaviour & digital citizenship	S1-S2 (All)	4	0	0	$44,000.00	N/A	A1 Values Education	B5 Observation
56	Moral & Civic Education Team - Global Gender Inequality Workshop	24/2/2027 14/4/2027	To cultivate students' caring spirit	S4 (All)	4	0	0	$6,000.00	N/A	A1 Values Education	B5 Observation
57	Moral & Civic Education Team - 正向溝通工作坊	13/11/2026	To nurture students' values & communication skills	S5 (All)	4	0	0	$8,000.00	N/A	A1 Values Education	B5 Observation

58	Moral & Civic Education Team - Activities Organized in S1-S6 Class Teacher Period	9/2026-8/2027	To deliver the messages of core values	S1-S6 (All)	24	0	0	$20,000.00	N/A	A1 Values Education	B5 Observation
59	Moral & Civic Education Team - Experiential Learning Activity	25/11/2026 3/12/2026	To deliver the messages of core values	S6 (All)	4	3	0	$10,000.00	N/A	A1 Values Education	B5 Observation
60	Career & Life Planning Team - S5 Finance Workshop 理財決策工作坊	26/11/2026	To gain more understanding of personal financial planning for future life planning.	S5 (All)	2	0	0	$24,800.00	N/A	A1 Values Education A2 Intellectual Development A5 Career-related Experiences	B1 Questionnaire B2 School Meeting & Discussion
61	Career & Life Planning Team - S1 Goal Setting Workshops	19/11/2026	To facilitate students setting appropriate short-term & long-term goals.	S1 (All)	4	0	0	$14,280.00	N/A	A1 Values Education A5 Career-related Experiences	B1 Questionnaire B2 School Meeting & Discussion
62	Career & Life Planning Team - S2 Goal Setting Workshops	16/10/2026	To facilitate students setting appropriate short-term & long-term goals.	S2 (All)	4	0	0	$14,280.00	N/A	A1 Values Education A5 Career-related Experiences	B1 Questionnaire B2 School Meeting & Discussion
63	Career & Life Planning Team - S3 Subject Selection Workshop	3/11/2026	To equip students for subject selection.	S3 (All)	4	0	0	$14,280.00	N/A	A5 Career-related Experiences	B1 Questionnaire B2 School Meeting & Discussion
64	Career & Life Planning Team - S4 Career Exploration Game (Career Sparkle of St. James Settlement)	2/7/2027, 5/7/2027	To help students explore their career interests.	S4 (All)	4	0	0	$16,000.00	N/A	A5 Career-related Experiences	B2 School Meeting & Discussion B5 Observation

65	Counselling & Student Support Team - S1 Orientation Programme	28/8/2026	To help Big Sisters learn how to care for S1 students & develop leadership skills	S1 (All)	10	0	0	$23,000.00	N/A	A1 Values Education A4 Physical & Aesthetic Development A5 Career-related Experiences A8 Student Mental Health	B2 School Meeting & Discussion B5 Observation
66	Counselling & Student Support Team - S1 Communication Skill Workshop	2/9/2026	To enhance the communication skills of S1 students so that they can adapt to the new learning environment	S1 (All)	6	0	0	$8,800.00	N/A	A1 Values EducationA4 Physical & Aesthetic Development A5 Career-related Experiences A8 Student Mental Health	B2 School Meeting & Discussion B5 Observation
67	Counselling & Student Support Team - Sex Education Workshop	2-3/9/2026	To enable S1 students to acquire correct sexual concepts & knowledge & know how to protect themselves	S1 (All)	6	0	0	$2,600.00	N/A	A1 Values Education A8 Student Mental Health	B2 School Meeting & Discussion B5 Observation
68	Counselling & Student Support Team - Cleaning the Smoke: The Quest for Truth about Cigarettes (S1)	8/12/2026	Students will learn about the adverse effects of cigarettes & analyze common myths about tobacco products with critical thinking skills. During the programme, the characters are challenged by peer pressure as someone takes out a pack of cigarettes. Students will explore & practice different refusal skills through discussions & role-play activities, aiming to enhance their confidence when they encounter inappropriate requests.	S1 (All)	6	0	0	$3,200.00	N/A	A1 Values Education A4 Physical & Aesthetic Development A5 Career-related Experiences A8 Student Mental Health	B2 School Meeting & Discussion B5 Observation

69	Co-curricular Learning Experience Coordination Team - S4 Social Service Programme	10/2026-2/2027	To nurture students' positive values & help students develop loving-kindness & show care to others	S4 (All)	13	0	0	$30,000.00	N/A	A1 Values Education A3 Community Service	B1 Questionnaire B2 School Meeting & Discussion B3 Professional Sharing in School B5 Observation
70	Co-curricular Learning Experience Coordination Team - Whole Day Activity Day (S1)	19/3/2027	To extend & enrich students' learning experiences by organizing cross-curricular learning activities	S1 (All)	8	0	0	$45,000.00	N/A	A1 Values Education A2 Intellectual Development A8 Student Mental Health	B1 Questionnaire B2 School Meeting & Discussion B5 Observation
71	Co-curricular Learning Experience Coordination Team - Whole Day Activity Day (S5)	19/3/2027	To extend & enrich students' learning experiences by organizing cross-curricular learning activities	S5 (All)	8	0	0	$45,000.00	N/A	A1 Values Education A2 Intellectual Development A8 Student Mental Health	B1 Questionnaire B2 School Meeting & Discussion B5 Observation
72	Extra-curricular Activities & Service Groups Coordination Team - Transportation Fee for School Picnic	10/12/2026	To provide transportation services for students attending the school picnic, offering them the opportunity to enjoy the natural environment & engage more with their teachers & peers	S1-S6 (All)	52	0	0	$40,000.00	N/A	A4 Physical & Aesthetic Development	B5 Observation
73	Extra-curricular Activities & Service Groups Coordination Team - Materials for House Competitions & Activities	9/2026-8/2027	To prepare materials for House competitions & activities	S1-S6 (All)	8	0	0	$6,000.00	N/A	A5 Career-related Experiences	B6 Written report & record

74	Student Leadership Development Team - S4 Leadership Training Camp	19/3/2026	To develop leadership skills among S4 students through experiential learning, team-building activities, & outdoor challenges, enhancing their self-confidence, communication abilities, collaboration skills, & sense of responsibility as they prepare for senior leadership roles in school	S4 (All)	7	0	0	$40,000.00	N/A	A1 Values Education A3 Community Service A4 Physical & Aesthetic Development A5 Career-related Experiences A8 Student Mental Health	B1 Questionnaire B4 Interview B5 Observation
75	Student Leadership Development Team - Leadership Workshops	9/2026-8/2027	To equip students with essential leadership skills & knowledge through interactive workshops & training sessions, covering areas such as communication, problem-solving, decision-making, & team management, empowering them to become effective & confident student leaders	S2-S5 (60)	3	0	0	$20,000.00	N/A	A1 Values Education A3 Community Service A4 Physical & Aesthetic Development A5 Career-related Experiences A8 Student Mental Health	B1 Questionnaire B4 Interview B5 Observation
76	Student Leadership Development Team - AVS Leadership Scheme	9/2026-8/2027	To nurture students' leadership potential & commitment to community service through the AVS Leadership Scheme, providing structured training, practical experience, & mentorship opportunities that develop their organizational skills, social awareness, & dedication to serving others	S1-S6 (20)	2	0	0	$6,000.00	N/A	A1 Values Education A3 Community Service A4 Physical & Aesthetic Development A5 Career-related Experiences A6 Patriotic EducationA8 Student Mental Health	B1 Questionnaire B4 Interview B5 Observation

77	Athletics Club 練習及比賽費用	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (30)	1	0	0	$18,660.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
78	Athletics Club - Purchases of Sportswear	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (30)	1	0	0	$3,000.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
79	Badminton Club 練習及比賽費用	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (20)	1	0	0	$12,400.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
80	Badminton Club - Purchases of Sportswear	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S6 (20)	1	0	0	$2,700.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
81	Basketball Club 練習及比賽費用	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S4 (14)	1	0	0	$36,200.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
82	Basketball Club - Purchases of Sportswear	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S4 (14)	1	0	0	$2,500.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
83	Volleyball Club 練習及比賽費用	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S5 (32)	1	0	0	$42,825.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record

84	Volleyball Club - Purchases of Sportswear	9/2026-8/2027	To help students enhance their physical fitness, techniques & cooperation; To develop better self-understanding & perseverance	S1-S5 (32)	1	0	0	$3,500.00	N/A	A4 Physical & Aesthetic Development	B6 Written report & record
85	Chinese Dance Club - Coach Fee, Transportation Fee & Miscellaneous Fee	10/2026-5/2027	To let students explore, expose & experience; To unleash students' potential & build up their confidence	S1-S5 (15)	3	0	0	$28,765.00	N/A	A1 Values Education Values Education A4 Physical & Aesthetic Development	B5 Observation B7 Others (Awards, competition record & comments from the adjudicators)
86	Chinese Dance Club - Purchases for Cosmetics, Make-up, Costumes, & Props	10/2026-5/2027	Essential cosmetics, make-up, costumes & props for the Chinese Dance Club performance & competition	S1-S5 (15)	0	0	0	$19,500.00	N/A	A1 Values Education Values Education A4 Physical & Aesthetic Development	B5 Observation B7 Others (Awards, competition record & comments from the adjudicators)
87	Western Dance Club - Program Fee, Transportation Fee & Miscellaneous Fee	12/10/2026-17/07/2027	As one of the programmes offered by LSCD in the 'Taking Centre Stage: School Performing Arts in Practice Scheme 2026/27', the project aims to utilise tap dance as a medium for students to explore the creativity & possibilities of the crossover of dance genres/art forms	S1-S5 (20)	1	0	0	$25,350.00	N/A	A4 Physical & Aesthetic Development	B7 Others (Showcase)
88	Western Dance Club - Purchases for Cosmetics, Make-up, Costumes, & Accessories	12/10/2026-17/07/2027	As one of the programmes offered by LSCD in the 'Taking Centre Stage: School Performing Arts in Practice Scheme 2026/27', the project aims to utilise tap dance as a medium for students to explore the creativity & possibilities of the crossover of dance genres/art forms	S1-S5 (20)	1	0	0	$5,000.00	N/A	A5 Career-related Experiences	B7 Others (Showcase)

89	Drama Club - Tutor Fee	01/11/2026-10/08/2027	To develop students' confidence & communication skills through creative self-expression	S1-S5 (30)	2	0	0	$43,000.00	N/A	A4 Physical & Aesthetic Development	B5 Observation
90	Drama Club - Purchases for Cosmetics, Make-up, Costumes, & Props	01/11/2026-10/08/2027	Essential elements for the final drama performance	S1-S5 (30)	2	0	0	$6,000.00	N/A	A4 Physical & Aesthetic Development	B5 Observation
91	Music Club - Coach Fee	9/2026-8/2027	To coach the school choir for performance & competition	S1-S6 (40)	1	0	0	$7,000.00	N/A	A4 Physical & Aesthetic Development	B7 Others
92	Zheng Ensemble 指揮及導師費	9/2026-8/2027	To coach & conduct Zheng Ensemble performance & competition	S1-S5 (8)	1	0	0	$25,200.00	N/A	A4 Physical & Aesthetic Development	B7 Others
93	Astronomy Club - Stargazing Workshop	10/2026-12/2026	To enrich the learning & teaching experience of Astronomy Club	S3-6 (20)	1	0	0	$4,200.00	N/A	A7 Digital Education, Artificial Intelligence & STEAM Education	B1 Questionnaire
94	Astronomy Club - StarLab Mobile Planetarium Activity	1/2027-6/2027	To enrich the learning & teaching experience of Astronomy Club	S1-6 (80)	1	0	0	$4,800.00	N/A	A7 Digital Education, Artificial Intelligence & STEAM Education	B1 Questionnaire
Total estimated expenses of item 1.1								**$1,053,096.00**			

No.	Name & Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses ($)	Name(s) of Mainland Sister School(s)	Category of the Activity	Evaluation Method
				Students	Teachers	School Manage-ment	Others				
1.2	**Non-local Activities**										
1	Study Tour to an English-speaking country	6/2027-7/2027	Students' enriched knowledge of the English language & foreign culture	S1-S4 (20)	2	0	0	$150,000.00	N/A	A2 Intellectual Development	B5 Observation
2	School-based Study Tour Programmes	12/2026-8/2027	To enhance students' learning by strengthening their capacity & widening their horizons; To develop students' global perspectives & enhance their international exposure; To enhance students' awareness of their national identity or/& global citizenship	S1-S5 (60)	6	0	0	$150,000.00	N/A	A1 Values Education	B1 Questionnaire B5 Observation
3	內地姊妹學校交流	3/2027	到訪內地姊妹學校交流，共同參與活動，增進彼此友誼。	S1-S3 (30)	5	0	0	$10,000.00	上海市思源中學	A6 Patriotic Education	B1 Questionnaire
Total estimated expenses of item 1.2								**$310,000.00**			
Total estimated expenses (sum of items 1.1 & 1.2)								**$1,363,096.00**			

Appendix 8

支援學校推動校園體育氛圍及「MVPA60」一筆過津貼財政預算 (2026-2027)

2025/26 年度津貼餘款	$62,483.47

	範疇	**預算支出金額 ($)**
i.	發展或採購與體育／運動相關的資訊科技服務、流動應用程式和相關軟件，以及與體育／運動相關的體育活動套件和輔助工具	
ii.	舉辦或資助學生參與多元化的體育活動／運動相關的學習活動／比賽	
iii.	舉辦或資助學生前往內地或海外參加與體育／運動相關的學習交流或考察活動	
iv.	舉辦與運動相關的活動，讓學校不同的持份者（包括教師及家長）與學生一同參與	
v.	購置或改善學校的體育／運動器材	$62,483.47
vi.	發展／優化有關發展活躍及健康校園／「MVPA60」的政策	
vii.	聘用額外的非教學人員或教練／以採購服務形式，協助學校推動校園體育氛圍和「MVPA60」	
viii.	其他（請註明）： _____	
	津貼餘款	**$0.00**

Appendix 9

Our Lady's College
Budget Plan for One-off Grant on Parent Education (Secondary) in 2026-2027

	Name	Date	Target	No. of Attendance	Service Provider	Curriculum Framework on Parent Education *	Budget
1.	i-Learner Parent Education Platform	Whole School Year	S1-6 parents		i-Learner	I, II, III, IV	$50,000
2.	S6 Parents' Night	18/9/2026	S6 students and parents	Around 300	Hok Yau Club	I, IV	$6,000
3.	Parents' Evening & PTA AGM	30/9/2026	S1-6 parents	Around 200	TBC	I, IV	$6,000
	Parents' Talk				TBC	II, III	$5,000
	S1 and S2 students and parents exchange gratitude cards		S1-2 parents			II	$9,000
4.	Booths on School Info Day	28/11/2026	P5-6 parents and students	Around 200		IV	$8,000
5.	S3 Parents' Night	4/3/2026	S3 students and parents	Around 300	Hok Yau Club	I, IV	$3,000
6.	Parent's Talks	TBC	S.1-6 parents	Around 300	TBC	I, III	$8,000
7.	S6 Parents' Night	9/7/2026	S.6 students and parents	Around 200	Hok Yau Club	I, IV	$3,000
8.	Distribution of Parents' Newsletter – 橋 (2 issues)	NA	S1-S6 parents	NA	TBC	I, IV	$8,000
						Total	**$105,000**

* Strand I : Understanding of Adolescent Development
Strand II : Promotion of Healthy, Happy and Balanced Development of Adolescents
Strand III : Promotion of Parents' Physical and Psychological Well-being
Strand IV : Fostering Home-school Co-operation and Communication

School Year	Grant Received	Expenditure	Balance
2024-2025	$200,000	$ 30,592.59	$169,407.41
2025-2026	/	$ 62,580.68	$106,826.73
2026-2027	/	$105,000.00	

Appendix 10

聖母書院
「推廣中華文化體驗活動一筆過津貼」
運用計劃 (2025/26 - 2026/27)

2025/26 年度津貼餘款	$147,994.45

本校計劃 2026/27 年度運用「推廣中華文化體驗活動一筆過津貼」作以下用途：

	範疇	**2026/27 預計開支金額 ($)**
i.	舉辦有關中華文化的科本及跨科組學生學習/體驗活動或講座	
	• 中華文化周	$50,000.00
	• 中五級中醫講座及藥香香囊製作	$17,400.00
	• 中四級「君子之德·文人四藝」講座（包括古琴示範）	$4,000.00
ii.	舉辦或資助學生參加有關中華文化的本地或內地的聯校活動或比賽	
	/	/
iii	舉辦或資助學生參加本地文化考察或參觀活動	
	/	/
iv.	發展有關中華文化的課程	
	• 採購中華文化課程/興趣班	$73,500.00
v.	採購及發展中華文化學與教資源	
	/	/
vi.	資助學生及隨團教師前往內地，參加學習中華文化的交流活動	
	/	/
vii.	其他（請註明）:	
	總開支金額	$144,900.00

津貼餘款	**$3,094.45**

備註：學校於 2024/25 年度獲發$300,000.00 一筆過津貼，將於每學年檢視及更新運用計劃。

Appendix 11

Our Lady's College
Plan on the Use of One-off Grant for Promotion of Self-directed Language Learning (English)

	Area	Timeframe	Budget
(A)	**Procuring and/or subscribing to learning resources for promoting self-directed language learning and/or enriching the language learning environment for students' English/Putonghua learning experiences:** • Subsidising the subscription to an AI-powered online learning platform for all S1-6 students, which offers: (a) AI marking and analysis of writing tasks (b) Speaking practice with AI-generated groupmates (c) Online reading and listening exercises (d) Analyses of students' performance with suggestions for improvement • Procuring supplies and equipment for organising English activities (a) Materials for SDL activities (e.g. SDL logbooks for all students) (b) Display boards and other promotion materials (c) Props and supplies for English activities games (d) prizes	Sept 2026 – Jun 2027 Sept 2026 – Jun 2027	$150,000 $6,684
(B)	**Hiring of instructors or non-teaching supporting staff outside the permanent staff establishment for assisting in students' language learning and organizing activities/competitions:**		
(C)	**Purchasing services related to learning and teaching from individuals/professional organizations:** • Hiring a professional organization to conduct Language Arts lessons for the whole school year (1 per cycle) for all four S3 classes, which provides: (a) Multimodal learning and teaching materials (b) Qualified instructors for delivering the lessons (20 hours per class) (c) Personnel and materials for conducting related activities during and/or outside class time (d) Training sessions for teachers on teaching Language Arts lessons (e) appropriate evaluation and follow-up	Sept 2025 – Jun 2026	$43,316
(D)	**Others:**	/	/
		Total	$200,000

Appendix 12

Our Lady's College
Plan on the Use of One-Off Grant for Promotion of Self-directed Language Learning (Putonghua)
推廣自主語文學習（普通話）一筆過津貼
2024/25 – 2026/27

2025/26 年度津貼餘款	$184,000

本校計劃 26/27 運用「推廣自主語文學習（普通話）一筆過津貼」作以下用途：

	範疇	**2026/27 預計開支金額 ($)**
i.	採購和/或訂閱學習資源	
	• Sayo 普通話 AI 口語自學平台	$20,000
ii.	聘請不屬編制內的普通話導師或非教學支援人員	
	/	/
iii.	購買學與教相關的服務	
	• 普通話水平測試課程	$30,000
	• 普通話篆刻攤位及展覽	$40,000
	• 普通話婚嫁六禮市集	$40,000
	• 普通話中華情景遊戲攤位	$20,000
	• 普通話互動工作坊	$15,000
	• 普通話話劇演出	$14,000
vii.	其他（請註明）:	
	• 採購普通話活動的相關物資	$5,000
	總開支金額	$184,000

津貼餘款	**$0**

備註：學校於 24/25 年度獲發$200,000.00 一筆過津貼，將於每學年檢視及更新運用計劃。

Appendix 13

Our Lady's College
Plan on the Use of the Native-speaking English Teacher (NET) Grant
2026-2027

Strategies / Tasks	Time Scale	Resources Required
To employ one full-time NET teacher	August 2026 to August 2027	Salary including MPF: $1,015,680

Endorsed by

The Incorporated Management Committee of

Our Lady's College

Submitted by : Mr Chong Kit Hung

Mr Chong Kit Hung
Principal

Date : 30 October 2026